

BY-LAWS

1 MEMBERSHIP

- 1.1 All applications for membership must be in writing, signed by the applicant, and contain information similar to that requested on the Membership Application Form as approved by Committee and included as Appendix 2.
- 1.2 All members must follow the ASF Code of Ethics and other policies, procedures and guidelines established by the ASF. These are available for viewing and download from the ASF web site.

2 INDEMNITY

All persons must indemnify the Group before taking part in their first Group trip.

3 VISITORS

- 3.1 Visitors may attend Group functions subject to Clauses 3.2 to 3.3.
- 3.2 Visitors may attend Group trips at the discretion of the trip leader. They must agree to abide by the codes of ethics of the Australian Speleological Federation and have public liability insurance acceptable to the Committee.
- 3.3 The number of visitors on trips must not exceed the number of Group members present. The limit on numbers does not apply to invited members of scientific organisations, other recognised caving societies, government instrumentalities, or trips sanctioned by Committee.

4 GROUP EMBLEM

Group badges and emblems may only be displayed or worn by financial members. Group emblems are copyright of the Group and can only be manufactured sold or hired by Committee consent.

5 DEFAULTING MEMBERS

Any defaulting member who fails to fulfil their obligation to attend a trip will at the discretion of Committee be fined an amount up to 50% of that paid by participating members to be distributed to those members.

6 EXPLOSIVES

Explosives should not be used inside a cave or at the entrance unless absolutely necessary, and then only with the permission of the landowner and/or management authority and the CEGSA Committee, and only after an assessment of the environmental impact.

7 WORKING with CHILDREN

- 7.1 A child may attend Group trips provided that a Full member attending the trip takes full responsibility for them. The trip leader must be informed of this arrangement in writing prior to the trip.
- 7.2 If a child is present at an event or on a trip and unaccompanied by their parent or guardian then the Full member assigned to be responsible for the child must have a current working with children clearance.

8 TRIPS

- 8.1 Except where otherwise authorised by the Committee all caving trips attended by CEGSA members shall be under the control of a leader appointed by the organisation conducting the trip and shall be entered into the CEGSA Log Book of Trips and Activities prior to the activity.
- 8.2 All trip leaders shall make themselves acquainted with formalities and restrictions for entry onto property on which it is proposed to visit or camp. They must obtain all necessary approvals from the relevant owners and managers of caves, of the land on which caves are located, and of land which is traversed to reach a cave entrance or is used for camping by the caving party.

- 8.3 When a member attends a caving trip that has been entered in the CEGSA Log Book of Trips and Activities, a trip report must be submitted to the Committee or to a CEGSA General Meeting in a timely manner. Responsibility for submission of the report shall belong to the person submitting the entry to the CEGSA Log Book.
- 8.4 Trip leaders have authority to deny any person or member the privilege of attending their trip. Trip participants should comply with all reasonable requests made by the trip leader.
- 8.5 Trip leaders must ensure that every caving party has at least one participant with a current first aid qualification.

9 MAPS

All maps produced from Group activities shall have joint copyright given to the Group. No copies made by the Group shall be sold or given without special exemption from Committee or the author of the map.

10 LOANS from LIBRARY and RECORDS

Books, publications, and other items held by the Group may be borrowed by financial members at the discretion of the custodian. Maximum period of loan shall be two months after which a penalty may be levied. A hire fee may apply to some items within the two month period.

Appendix 1

As at 1st January 2021 the amounts set applicable to these Rules and By-Laws are:

Rules

5.2.1	Annual subscription for members		
	Full	\$30.00	+ ASF levy if applicable
	Associate	\$25.00	+ ASF levy if applicable
	Associate (greater than 2 yrs)	\$30.00	+ ASF levy if applicable
	Introductory	\$5.00	+ ASF levy
	Introductory family	\$10.00	+ ASF levy
	Affiliate	\$30.00	
5.2.5	Country membership discount for a		
	single member or a 1-member family unit	\$6.00	
	2-member family unit	\$12.00	
5.2.6	Joining or re-joining fee	\$12.00	not applicable to Introductory
5.2.14	The ASF levy amount is set by the Australian Speleological Federation:		
	Members may pay this via another ASF club.		
	Membership class refers to that of the ASF not CEGSA		
	single	\$70.00	
	family	\$123.00	
	1-parent family	\$88.00	
	retired family	\$88.00	
	12-month introductory	\$20.00	
	12-month introductory family	\$35.00	
	student or unemployed	\$46.00	
	retired or pensioner	\$46.00	
	honorary inactive	\$21.00	
6.1.2	Committee expenditure cap without a prior special resolution		
	per month	\$500.00	
	per item	\$300.00	
13.8.1	General Meeting expenditure cap without a prior special resolution		
		\$300.00	

By-Laws

10	Loan fees	?
	Later return fees	?

Appendix 2

The Membership Application Form as approved by Committee is included on the next page and also on the CEGSA web site www.cegsa.org.au